

Dear Parents/Carers

I hope this finds you well and you are staying safe and healthy during this unprecedented time. I am writing to you today, to inform you that we have been advised by Public Health England of a confirmed case of COVID-19 within the Academy. In line with the latest government and Public Health England advice, **the people who were in close contact with the affected person, identified through our contact tracing process, are now self-isolating as a precautionary measure.**

I appreciate this may cause some concern, but I want to reassure you that, as an Academy, we take the health, safety and wellbeing of our pupils, staff and the wider school, community extremely seriously and are working in partnership with the local public health authority to ensure the appropriate steps are taken. We are also working closely with the Department for Education, and the Trust, to ensure the risk of further transmission continues to be minimised as much as possible, and we will remain in contact with our parents and carers to provide regular updates and information. Additionally, our contact tracing and robust health and safety measures have allowed us to effectively respond to this matter and ensure the Academy continues to be safe for all other pupils and staff, and if your child has not been sent home today and advised to self-isolate, they **should continue to attend school if they remain in good health and not show any COVID-19 symptoms.**

### **What to do if your child develops symptoms of COVID 19**

If your child develops symptoms of COVID-19, they must not come to school and should arrange to be tested. Anyone with symptoms will be eligible for testing and this can be arranged via <https://www.nhs.uk/ask-for-a-coronavirus-test> or by calling 119. All other household members who remain well, must stay at home and not leave the house for 14 days. During this time if they develop and symptoms they should also arrange to be tested. This includes anyone in your 'Support Bubble'. Further information is available at: <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

The 14-day period starts from the day when the first person in the house became ill. Household members should not go to work, school or public areas and exercise should be taken within the home. If you are able, move any vulnerable individuals (such as the elderly and those with underlying health conditions) out of your home, to stay with friends or family for the duration of the home isolation period. For most people, coronavirus (COVID-19) will be a mild illness. If your child does develop symptoms, you can seek advice from the nhs.uk website at <https://www.nhs.uk/conditions/coronavirus-covid-19/check-if-you-have-coronavirus-symptoms/>. If you are concerned about your child's symptoms, or they are worsening you can seek advice from NHS 111 at <https://111.nhs.uk/> or by phoning 111.

**Mrs M Newman - Principal**