



GREENWOOD ACADEMIES TRUST

ACCESSIBILITY PLAN

KINGSWOOD SECONDARY ACADEMY

1. This Accessibility Plan has been drawn up in consultation with the Greenwood Academies Trust (GAT) board, students, parents, staff and councillors of the Academy and covers the period from April 2014 to March 2017.
2. We are committed to providing a fully accessible environment which values and includes all students, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs. We are committed to challenging negative attitudes about disability and accessibility and to developing a culture of awareness, tolerance and inclusion.
3. GAT plans, over time, to increase the accessibility of provision for all students, staff and visitors to all of our sites. Individual Accessibility Plans are produced for each Academy and contain relevant actions to:
 - Improve access to the **physical environment** of the Academy, adding specialist facilities as necessary. This covers improvements to the physical environment and physical aids to access education.
 - Increase access to the **curriculum** for students with a disability, expanding the curriculum as necessary to ensure that students with a disability are as equally prepared for life as are the able-bodied students. This covers teaching and learning and the wider curriculum of the Academy such as participation in after Academy clubs, leisure and cultural activities, off site visits etc. It also includes the provision of specialist **aids and equipment**, which may assist disabled students in accessing the curriculum.
 - Improve the delivery of **written information** to students, staff, parents and visitors with disabilities. This will include hand-outs, timetables, textbooks and information about the Academy and its events. The information will be made available in various preferred formats within a reasonable time frame.
4. Attached are Action Plans, relating to these key aspects of accessibility. The plans will be reviewed and adjusted on an annual basis. New Action Plans will be produced every three years.

DATE: 10th April 2014

5. We acknowledge that there is a need for ongoing awareness raising and training for staff trustees and Academy council members in the matter of disability discrimination and the need to inform attitudes on this matter.
6. The Accessibility Plan should be read in conjunction with the relevant sections of following documents:
 - SEN and Disability Policy
 - Admissions Policy
 - Pupil Behaviour and Exclusions Policy
 - Equality for Pupils Policy
 - Safeguarding and Pupil Welfare Policy
 - Academy Improvement Plans
 - Academy Brochures
7. The Action Plan for physical accessibility relates to the Access Audit of the Academy, which is undertaken regularly by the Health & Safety Manager. It may not be feasible to undertake some of the works during the life of this Accessibility Plan and therefore some items will roll forward into subsequent plans. The audit will be reviewed prior to the end of each three-year plan period in order to inform the development of the new plan for the following period.
8. As curriculum policies are reviewed, a section relating to access will be added to that on Equality and Diversity.
9. The Academy Brochure will make reference to this Accessibility Plan.
10. The Academy's complaints procedure covers the Accessibility Plan.
11. Information about our Accessibility Plan will be published in each Academy's Annual Report to Parents (statutory).
12. The Plan will be monitored through the Academy Council. Each Academy Council will produce an annual report on progress against the plan.
13. The Academy will work in partnership with all stakeholders in developing and implementing this plan.
14. The Plan will be monitored by Ofsted as part of their inspection cycle.

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Kingswood Secondary Academy Accessibility Plan – Improving Physical Access

An Access Audit was carried out by Geoff Slade, Health & Safety Manager on Thursday 10th April 2014 and a number of recommendations made as follows:

Ref No.	Building	Findings	Item	Activity	Timescale	Cost £
1	Main Gates	Push button communications box too high and not easily reached by people with limited mobility	Communications box	Lower stanchion and extend arm	By 30.9.14	£200
2	Main Building – all entrances	Full access via all entrances to all areas of the main building. Lifts installed giving access to all upper floors	None	Meets DDA requirements	None	Nil
3	Disabled Parking	Insufficient designated disabled parking spaces	Markings required	Mark out two additional DDA compliant parking spaces at the front of school	30.9.14	£40
4	Dance Studio	Full access	None	Meets DDA requirements	None	Nil
5	Reception	Hearing loop in place but sign not fitted advising hearing impaired visitors that a loop is available. Staff not trained to use loop	Sign and staff training required	Fix loop sign at reception counter. Staff to be trained to use the loop	By 30.9.2014	Minimal
6	Community Rooms	Hearing Loop required to ensure that hearing impaired people can communicate easily when using these rooms	Induction loop	Install portable hearing loop in CM1-4 Staff to be given training on using the loop	By 30.9.2015	£130
7	Toilets (individual accessible)	Accessible toilets on all floors (minimum 3 per floor). Fitted with grab handles, low level washbasins and driers and raised wc. Fire alarm has sounder and beacon	.	Meets DDA requirements	None	Nil work required

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Ref No.	Building	Findings	Item	Activity	Timescale	Cost £
8	Pupil toilet blocks	1 accessible WC in each block (2 blocks per floor on ground and first floor).	Block does not comply with DDA requirements but there are sufficient individual accessible toilets on both floors. No low level washbasin or drier in toilet or communal area.	Accessible toilet signs (where fitted) to be removed to ensure toilets are not used by people with disabilities.	None	Nil
9	Atrium/Dining	Accessible to all although no low level counter	Nil	Nil	None	Nil
10	Hygiene room	Fully accessible	None	Meets DDA requirements	None	Nil
11	All ground floor teaching areas	Fully accessible	None	None	None	Nil
12	Gym/Sports Hall	Fully accessible	None	Meets DDA requirement	None	Nil
13	Gym Hygiene Room	Shower seat too low 460mm	Seat height should be 480mm to allow access from a wheelchair	Refix seat at 480mm	30.4.2015	Nil (site staff task)
14	Sports hall parking/community use	Disabled parking area not marked out for after school use	Markings required	Mark out two DDA compliant parking spaces in rear car park	30.9.14	£40
15	Astro Turf/Fields/Tennis	Fully accessible	None	None		Nil
16	All first floor teaching areas	Fully accessible	None	None		Nil
17	Stairwells	No emergency evacuation (Evac) chairs	Evac Chairs	Install Evac. chairs in all stairwells and train sufficient staff in their use.	30.9.14	£2000
18	Performance space	Fully accessible	None	None		Nil
19	Second Floor	Classrooms and communal areas fully accessible. No accessible toilet but facilities are available on all other floors.	Accessible toilet	If required classes can be moved to a floor with accessible facilities	None	Nil

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Kingswood Secondary Academy Accessibility Plan – Improving Curriculum Access

All Greenwood Trust Academies have in place a variety of access arrangements (see ‘Disability Access Provision’ Page 6/7 below)

Equal Opportunities practices should be evident in

- the formal curriculum (the programme of lessons);
- the informal curriculum (extra-curricular activities);
- the 'hidden' curriculum (the ethos of the school, the quality of personal relationships etc).

Access Report Ref.	Item	Activity	Timescale	Cost £
1	Access to written information for students with Dyslexia	Investigate Installing the 'Virtual Ruler' to Academy network so that it is accessible by all students and staff and can be overlaid on any programme	By Sept 2014	£99.00
2	Access to written information for students with Dyslexia /EAL students/ MLD students and ASD	Review current electronic program provision with possible purchase of WIDGET software	By Sept 2014	TBC
4	Ensure CPD Training Plan covers the full range of disabilities represented in the school	Provide training sessions for all appropriate staff	By Sept 2014	TBC
6	Increase access to all Academy trips and extra-curricular activities for all disabled pupils		Nil	Nil

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Improving the Delivery of Written Information at the Kingswood Secondary Academy

Access Report Ref.	Item	Activity	Timescale	Cost £
1	Improve access to all written information for students and parents with EAL.	Brochures/newsletters/school website are checked for accessibility at a low level of literacy A translator is provided where necessary Explore the use of WIDGET for electronic information.	By Sept 2014	TBC
2	Improve access to all written information for parents with Learning Difficulties.	Brochures/newsletters/school website are checked for accessibility at a low level of literacy	By Sep 2014	Nil
2	Ensure access to curriculum texts for students with visual impairment	Review curriculum materials and visual aids i.e. distance camera	When required	TBC
3	Improve access to all written information for students and parents with visual impairment.	Review documentation with a view of ensuring accessibility for students with visual impairment Seek advice from Sensory Team on alternative formats and use of IT software to produce customized materials.	When required	TBC
4	Improve access to all written information for students with communication difficulties e.g. ASD	Explore software for generating visual timetables etc e.g. WIDGET	By Sep 2014	TBC

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Disability Access Provisions

All students with Disabilities attending academies sponsored by the Greenwood Academies Trust will be appropriately supported to access the full curriculum offered to all mainstream pupils. The Access Arrangement will be named on the Whole Academy or Individual Provision Map. The following table records the range of support available according to individual needs.

Code	Disability Description/ Problem	Access 1 mentor	Access 2 classroom support	Access 3 buddy	Access 4 transition programme	Access 5 reader	Access 6 writer	Access 7 physical aid	Access 8 coloured overlay/ ruler	Access 9 virtual ruler	Access 10 curriculum differentiation	Access 11 small group	Access 12 desk location
AUT	ASD/Asperger's	√	√	√	√	√	√		√	√	√	√	√
BEH	Behaviour	√	√	√	√				√	√	√	√	√
COMM	Communication	√	√	√	√	√	√		√	√	√	√	√
CON	Consciousness	√	√	√	√				√	√		√	√
DDA	Palliative care	√	√	√	√	√	√	appropriate seating etc			√	√	√
EAT	Eating & drinking	√		√	√							√	
HAND	Hand function	√	√	√	√		√	hand support			√	√	
HEAR	Hearing	√	√	√	√			hearing aid/ radio mic.			√	√	√
INC	Incontinence	√	√					spare clothing				√	√
LD	Learning	√	√	√		√	√		√	√	√	√	√
MED	Medication	√										√	
MOB	Mobility	√	√	√	√		√	appropriate aids e.g. standing frame			√	√	√
OTH	Other Disability/ health problem	√	√	√	√	√	√				√	√	√
PC	Personal care	√	√		√							√	√
VIS	Vision	√	√	√	√	√	√	Distance camera/ magnified screen	√	√	√	√	√

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Disability Access Provisions contd.

Code	Disability Description/ Problem	Access 13 classroom pass	Access 14 staff training	Access 15 1-1 programme	Access 16 External Agency planning /advice	Access 17 break club	Access 18 lunch club	Access 19 mealtime support	Access 20 administered meds	Access 21 Restoratative Counselling	Access 22 extended opportunities	Access 23 Physical Access
AUT	ASD/Asperger's	√	√	√	√	√	√	√	√	√	√	
BEH	Behaviour	√	√	√	√	√	√	√	√	√	√	
COMM	Communication		√	√	√	√	√	√		√	√	
CON	Consciousness	√	√	√	√	√	√	√	√		√	
DDA	Palliative care	√	√	√	√	√	√	√	√		√	
EAT	Eating & drinking	√	√	√	√	√	√	√	√		√	
HAND	Hand function		√	√	√			√			√	
HEAR	Hearing		√	√	√	√	√				√	Visual signals to augment audible signals
INC	Incontinence	√	√	√	√			√	√		√	Accessible Toilets
LD	Learning		√	√	√	√	√	√		√	√	
MED	Medication	√	√	√	√	√	√	√	√		√	
MOB	Mobility	√	√	√	√	√	√	√			√	Ramps, lifts, chair lifts As appropriate
OTH	Other Disability/ health problem	√	√	√	√	√	√	√	√	√	√	
PC	Personal care	√	√	√	√	√	√	√		√	√	Accessible Toilet, Medical Room
VIS	Vision		√	√	√	√	√	√			√	

Updated September 2013

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